



The BGES School (ICSE)
12B Heysham Road
Kolkata 700020

ADMINISTRATIVE INSTRUCTIONS

Children's Day Celebration 2017

Event Schedule	Saturday November 11th, 2017	1000Hrs-1115Hrs		
Teacher i/c	AT			
Co-Ordinator's	SSG/SG/SKS/NJ			
Participants	All Teachers and Office Staff of the Institution			
Prefect i/c	2002	Abhay Kr Singh	10 A	Gandhi House
Assisting	1477	Sakshi Desai	10 A	Gandhi House
Venue	6th Floor Hall			
Practice Venue	1st floor Hall: Drama – in charge: SSG and DS 2nd floor Hall: Dance and Fashion Show – In charge: SKS/NJ Music Room : Music –In charge : SG and RJ			
Practice Schedule	All Activity Saturdays from 1st September 2017 onwards 12:30Hrs-13:30Hrs and 1st -10th November 2017 from 1445Hrs-1530Hrs in first floor AC Hall, 2nd floor AC Hall 2 Music Room.			
Attendance	Students of classes 5 to 10.			
Topic	Drama/Dance/Music and Fashion show.			
Final Rehearsal	0830h to 0930h	6th floor hall 11 Nov 17.		

Brij Bhushan Singh


Headmaster

Issue Date: 1st November 2017