



**The BGES School (ICSE)
12B Heysham Road
Kolkata 700020**

REFUND OF DEPOSITS OF STUDENTS ON ACCOUNT OF SPORTS COACHING (CRICKET)

A Refundable Deposit from the students to encourage participation in various games coaching organised through professional bodies has been the policy of the school and most of the students have been refunded the same at the end of the activity.

On passing out of the school, some of the students have not claimed the refund as some of the deposits have become non refundable on account of shortfall in attendance or lack of interest in the activity.

The school has a policy that such deposits if not claimed within one academic year will no longer remain refundable and will be transferred to the Donation Fund and used for other school purposes.

As a one time measure all students and Ex students wanting to claim refund may do so by applying to the Headmaster in writing along with the copy of a paid challan.

The last date for acceptance of such an application will be 30 June 2015 by 1400h.

Brij Bhushan Singh
Headmaster
24 June 15