



# THE BHAWANIPUR GUJARATI EDUCATION SOCIETY SCHOOL

(Affiliated to the Council for Indian School Certificate Examinations, New Delhi)

SPEED POST AD

Date: 16/03/2016

To  
Mr.Arvind Singh  
52B Tollygunge Road  
Kolkata- 700026

Dear Parents,

This is in reference to your ward **Regn no 2353 Name Sacham Singh Class 3 Sec A.**

This is to bring to your notice that your ward stopped attending school without any notice or intimation of any kind to the school authorities.

Therefore according to the school rules and regulations, the school has issued a show cause notice to you and subsequently issued a notice to strike off the name of your ward. The school has issued a transfer certificate which has not been collected by you and is lying with the school authorities.

Now at the end of the year during accounts closing, there is an outstanding liability of unpaid fees against your ward which is required to be paid.

You are hereby given this notice that the outstanding fees has to be paid by 28 March 2016 bank closing hours. Thereafter you will be declared a wilful defaulter and necessary action will be initiated to recover dues.

Thanking you,

Brij Bhushan Singh  
Headmaster