02 Aug 13

To,

All Heads of School Kolkata Zone C

Presenting candidates for ICSE Mar 2014 Examination

Dear Sir/ Madam,

This is in reference to arrangements for ICSE Mar 2014.

A coordinating conference of heads of school presenting candidates for the ICSE Examination Mar 2014 will be held on **Wednesday 07 Aug 2013 at 1500h at The BGES School (ICSE) 12B Heysham Road, Kolkata-700013.**

All heads of school forming part of Kolkata Zone ‘C’ are requested to please attend. One set of coordinating instructions is attached herewith.

The under mentioned documents duly filled are required to be submitted to the Zonal Convener at the time of the conference.

1. Preliminary Information ICSE Mar 2014.
2. Nomination of Visiting Examiners ICSE March 2014.
3. Nomination of Supervising Examiners and Bank Arrangements ICSE March 2014.

**Blank forms are attached herewith.**

Please do note that the duration of conference is likely to be for 2-2.5 hours, thus it becomes imperative that we start on time.

The above have been emailed to all schools forming part of Kolkata Zone C.

Thanking you,

Yours faithfully,

Brij Bhushan Singh

Convener Zone C Kolkata

ICSE Examination March 2014