

**The Bhawanipur Gujarati Education Society School
12B Heysham Road, Kolkata – 700 020**

22 Feb 2016

Admission for Academic Year 2016-2017 Class Nursery & KG List No 2

The following selected students are being allotted Registration No. for their future correspondence.

CLASS NURSERY		CLASS KG	
Registration No.	Name	Registration No.	Name
2851	ARUP KUMAR SEN	2856	HRIDAYVEER SINGH
2852	DARSH YOGESH HARIYANI	2857	SAKSHAM RAJAK
2853	MAHHI GHELANI	2858	PRATHAM MILAN PATEL
2854	SAANVI MEHTA	2859	SAMEER ROY
2855	ARSH JAHANGIR VOHRA	2860	ANANYA SANJAY MORZARIA

Parents are requested to follow the under mentioned instructions to complete the Admission procedure of their wards before 04 March 2016 0800hrs:-

1. Scan the following documents in a single PDF file:
 - a. Child's Birth Certificate(Municipal Corporation only)
 - b. Parent's Residence Proof(e.g. Voter id, Passport, Electricity bill,Nationalised Bank's passbook)
 - c. Child's Blood Group Certificate.
2. Open the website www.thebgessschool.com.
3. Click on Login in the top right hand side corner.
4. Follow the instruction given below
 - a. Click Are you a **STUDENT**
 - b. Type under User **Registration No.(eg. 2222)**
 - c. Type under Password **Date of Birth (eg. dd/mm/yyyy {21/07/1997})**
 - d. Click on **Go**.
5. Click the save button and print the challan. Pay the money in the Federal Bank, 4/1 Lala Lajpat Rai Sarani, Kolkata-700020.
6. NOTE : It is compulsory to print " Print/ Download Joining Instructions" after the challan print.
7. Click on the " Upload Docs" menu and upload the above PDF file. A pop up message will come as "Message sent to mail" which indicates file has been uploaded.
8. Print the Indemnity form. Fill in the details and sign it.

9. INSTRUCTIONS FOR PHOTOGRAPH FOR ID CARD

1. Minimum three days before arriving at the school for further admission procedure student is required to get his photograph taken as under:-
 - a. Mr Nilesh Ashara,
Colorena & Co.,
156A Rash Behari Avenue,
opp Priya Cinema, Kolkata-700029.
Ph- 24660987(8100155554)
Timings Monday to Saturday 0900h to 1800h.
 - b. Cost to be paid Rs 25/- for photo to be sent to school. Additional services if any utilized have to be paid separately to the photographer. The payment has to be made to the photographer and receipt shown to the school.
2. School dress of various sizes is available with the photo studio.
3. This will facilitate the admission procedure and issue of permanent I Card right at the beginning of the Academic Year.
10. Bring the filled indemnity form and challan to the school and collect the child's ID card on Thursday 16 March 16 or Thursday 17 March 16 within 10am to 1pm.
11. School opens for session 2016-17 on Friday 01 April 16.
12. Payment not made by last date as indicated on challan will be construed as no longer seeking admission in this school.
13. Admission procedure as per para 1 initiated after 04 March 2016 will be considered invalid.
- 14. TIMINGS FOR NURSERY AND KG CLASSES SHALL BE MONDAY TO FRIDAY 0830H TO 1200H FOR ALL STUDENTS.**


Brij Bhushan Singh
Headmaster