



THE BGES SCHOOL (ICSE)

(Affiliated to the Council for Indian School Certificate Examinations, New Delhi)

10 Jan 2014

To
Mr Ramprasad Chakraborty
F/O Krisha Chakraborty
10A, Sitala Lane (Aaharitola),
Kolkata-700005

Dear Sir,

**Sub: Regn. No. 2426 Name: Krisha Chakraborty Class: IB
STRUCK OFF FROM THE ROLLS OF THE SCHOOL**

Ref: Para 5 Page 55, Students' Diary.

With reference to our letter dated 28 Nov 13.

This is to inform you that your ward **Regn. No. 2426 Name Krisha Chakraborty Class: IB** has been continuously absent w.e.f. 20 Jun 2013 without any reasonable information to the school authorities. The school authorities have constantly spoken to you/ mother of Krisha Chakraborty but no response for further continuation has come from your side. In spite of your saying that you would come and meet the Headmaster no response till date.

Your attention is drawn to Para 5 Page 55, (school Diary) which states "The name of student absenting for a period of two weeks without intimation, will be automatically struck off. Such students may be re admitted only by special permission of the Headmaster and by paying the admission and necessary tuition fees once again".

In view of the absence the above rules is being invoked in case of your ward and name of **Krisha Chakraborty Regn. No. 2426 Class IB** is being struck off from the rolls of the school w.e.f. 04 Jan 2014.

Transfer Certificate being an important document, may please be collected from school personally on clearing all dues.

Thanking You,

Yours faithfully,


Brij Bhushan Singh
Headmaster

Distribution: -
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