



The BGES School (ICSE)
12B Heysham Road
Kolkata 700020

15 Sep 2016

NOTICE: VACATION OFFICE OPEN DATE AND TIMMMINGS

It may please be noted that member of Office Staff will be available on the undermentioned dates from 1030h to 1300h during the Puja Vacations.

Friday, 14 October 2016	DHM				
Monday, 17 October 2016	JS				
Tuesday, 18 October 2016	HM	HKM	JS	RMJ	AD
Wednesday, 19 October 2016	JS				
Thursday, 20 October 2016	HKM				
Monday, 24 October 2016	DHM				
Tuesday, 25 October 2016	HKM				
Wednesday, 26 October 2016	RMJ	AD			
Thursday, 27 October 2016	HKM				
Friday, 28 October 2016	JS				
Wednesday, 2 November 2016	HM	HKM			
Thursday, 3 November 2016	HM	JS	RMJ		
Friday, 4 November 2016	HM	HKM	AD		
Saturday, 5 November 2016	HM	JS			

The HM will be available on the above timings on Tuesday, 18 October 2016 and Wednesday, 2 November 2016 onwards.

The DHM will be available on above timings on Friday, 14 October 2016 and Monday, 24 October 2016

The availability of the above is to enable the school to assist parents for urgent and emergency work. All routine work will be done on reopening of school on Monday 07 Nov 2016.

The School management System SS13.1 and School Web site will be functional 24*7 during the entire years, work through the same may please be initiated/completed as required.


Brij Bhushan Singh
Headmaster