

PREVIEW MAIL

Jan 13, 2016 Wednesday 03:41:29 PM

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**From** tbges12@gmail.com [127800257]  
**To** bgress5939@bsnl.in  
**Cc** vairagirudra@gmail.com  
**Subject** Show cause for 21 days Absence  
**Date** 13 Jan 2016 01:35:17 PM

**The BGES School (ICSE)**  
**12B Heysham Road Kolkata 700020**  
**Tele 40196666 Email bgress5939@bsnl.in**

13/01/2016

To  
Mr. RAKESH SINGH  
P/O : HIMANSHU SINGH  
10, RAMMOY ROAD, BHAWANIPUR, KOLKATA - 700025,

Dear Sir,

**Sub: Regn. No. 2294 Name: HIMANSHU SINGH Class: II A**  
**SHOWCAUSE: STRUCK OFF FROM THE ROLLS OF THE SCHOOL**

This is to inform you that your ward **Regn. No. 2294 Name: HIMANSHU SINGH Class: II A** has been continuously absent w.e.f. 15 Dec 2015 without any reasonable information to the school authorities.

Your attention is drawn to the School Diary which states "The names of students absenting themselves for a period of two weeks without intimation will be automatically struck off. Such students may be re-admitted only by special permission of the Headmaster and by paying the admission and necessary tuition fees once again".

It is noticed that there has been no communication from your end and **HIMANSHU SINGH** has been absent since 15 Dec 2015. His fourth quarter fees is still due. Please clear the dues at its earliest.

In view of the absence the above rules is being invoked in case of your ward and name of **Name: HIMANSHU SINGH Regn. No. 2294 Class: II A** will be struck off from the rolls of the school w.e.f. 25/01/2016, in absence of any communication from your side.

Thanking You,

Yours faithfully,

Brij Bhushan Singh  
Headmaster

Distribution: -  
Deputy Headmistress  
School Notice Board  
School Website  
Class Teacher  
Mr HK Mitra

Mrs RM Jaiswal

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