



**The BGES School (ICSE)
12B Heysham Road
Kolkata 700020**

ADMINISTRATIVE INSTRUCTIONS - INTER HOUSE ONE ACT PLAY

Event Schedule - Saturday 29th July 1000h to 1300h at College 6th Fl Hall. All to be seated by 0945h.

Teacher i/c - Ms. Aakansha Shaw

Prefect i/c - The control of seating and discipline will be under the Head boy and Head girl.

Participants from classes – Classes 5 to 10

Practice Schedule (For Participants) House Mistress / Master to get the practice schedule approved from DHM as per period arrangement of the teacher.

Practice at 6th floor hall

Day	Date	House	Time
Friday	28th July	Tagore	1000h to 1100h
		Gandhi	1110h to 1210h
		Nehru	1220h to 1320h
		Patel	1330h to 1430h

Composition of House Team - Maximum 15 students including - actors, support, backstage, administrative volunteers.

Last date for Registration of House Teams with Teacher i/c – Monday 24th July 2017.

Sequence of Performance will be by draw of lots and announced Monday 24th July 2017.

General Rules.

1. The play will be English One Act Play.
2. Performance Time Minimum 20 Mins Max 30 Mins. For violation on each side by 5 mins or part there off one mark will be deducted.
3. Each house will get Maximum 10 Minutes for stage setup and 3 Minute to clear stage.
4. One of the judges will act as the time keeper also.
5. Requirement of Makeup be projected to Make up club who will allot time slots for makeup.
6. Music club will prepare the school orchestra and the choir to perform in the three intervals between houses.

Brij Bhushan Singh
Headmaster
Date:

Issue Date: 19th July 2017